

## Our Story Photo & Film Agreement:

- A 50% deposit is due at the time of submitting information to hold the date.
- A travel fee is applied for venues outside of Wilkes County, @ \$20 per hour of travel, both ways, per videographer.
- After the deposit is paid, the remaining balance is due by two weeks before the wedding day.
- In the event that the OSP&F cannot make the event (under extreme circumstances including weather) all money will be refunded.
- Allow up to 15 weeks for the final product to be completed.
- This agreement contains the entire understanding between OSP&F and the client. It supersedes all prior and simultaneous agreements between the parties. The only way to add or change this agreement is to do so in writing.
- In the event that the client must cancel for any unexpected reason, a refund will be issued, OSPF will retain the deposit.
- When booking with OSP&F, we decide on the video team based on availability, location, and schedules.
- For photo & video, we must arrive at least 45 minutes prior to the ceremony, and we prefer not to work past 10pm.
- A signed contract and deposit are required to reserve the specified coverage and date. Checking the box on the website replaces your signature.
- The Photographer/Videographer is limited by the guidelines of the event site management. The client agrees to accept the technical results. Negotiation with the officials for moderation of guidelines is client's responsibility; the Photographer/Videographer will offer technical recommendations only.
- The client must obtain written permission from and compensate OSP&F prior to the client or its friends and relatives publishing or selling the photos/videos for profit.
- Client grants OSP&F permission to display in print or online all or any images, clips and videos as an example of the Videographer's work and advertisements, and releases all claims to profits that may arise from use of videos.
- The Photographer/Videographer takes the utmost care with respect to exposure, transportation, and processing wedding footage. However, in the unlikely event that videos

have been lost, stolen, damaged or destroyed for reasons within or beyond the Photographer/Videographer's control, the Photographer/Videographer's liability is limited to the return of all payments received for the event.

-It is the bride's responsibility to inform the photographer/videographers if there is someone at the event that wishes not to be photographed/videotaped.

- OSP&F will work at a wedding for a specific number of consecutive hours. Hours of coverage will not be broken up.

- OSP&F DOES require meals, and a place to sit down to eat. OSP&F must eat while the couple is eating so we will be ready to go back to work when the couple has finished eating. Therefore, we have to get in line to get our food asap. We prefer to be given a meal privately by the planner, so we don't have to get in line in front of family.

- OSP&F photographer/videographers reserves the right to leave a venue at any time our safety feels compromised or for any unforeseen emergency.

-Every effort will be made to replace a photographer/videographer that has a personal emergency.

- OSP&F reserves the right to post and remove posts of wedding photos/videos at any time on social media and the business website. Posting long term is the bride and groom's responsibility.

-30 days after the bride receives her hard drive with wedding photos/video footage, OSP&F will delete all original copies. It is the bride's responsibility to look at her hard drive and report any issues to Lisa before the 30-day period is up.

-It is the bride's responsibility, and we highly recommend that you copy all your photo/video files to a back-up source from the USB your wedding files are delivered on. We also recommend storing the back-up in a separate, safe place.

-In the event that the bride is unhappy with her wedding files, OSP&F will re-edit the film making up to 3 specific changes.

-Please remember to update Lisa if your mailing address changes before the edited files are mailed out.